

APCO INTERNATIONAL

FUNCTIONAL STUDY OF SKAGIT 911

APCO International will be formally conducting a functional study of Skagit 911 starting July 8th, 2019. On this date at 10am, APCO International will be holding a kick-off meeting for all invested agencies. Skagit 911's Board of Directors, representatives from various user agencies (Law, Fire and EMS), and Skagit 911's staff are planning to be present. APCO International will be going over the following:

- I. Introductions
- II. Review and Clarify Project Scope
- III. Discuss Expectations
- IV. Discuss Problems or Issues Related to Scope that we Need to be Aware of
- V. Site Visits and Key Staff Interviews
- VI. Key Findings Wrap Up at End of the Week
- VII. Timeline for Report Delivery
- VIII. Communications During Report Development
- IX. Draft and Final Report – Dates and Details